



MEETING MINUTES

Date:	Tuesday, June 11, 2024 at 5:30 pm
Present:	Liam Hall (Vice-President), Lauren Ober (Treasurer), Mauricio Curbelo, Dan Sharp, Charlotte Clar, Genevieve Weber (online), Councillor Karen Harper, Kimberly Van Nieuvenhuysen
Regrets:	Jennifer White (President)
Guests:	Dean Strongitharm, John Papaloukas & Alexander Papaloukas

ITEM	NOTES
1	<p>Welcome</p> <ul style="list-style-type: none"> ● Liam volunteered to take minutes <p>MOVED by Charlotte and Seconded by Kim “That the agenda be approved”. CARRIED</p>
2	<p>Previous Meeting Minutes</p> <p>MOVED by Lauren and Seconded by Liam “That the minutes of the May 14, 2024 meeting be adopted as circulated. CARRIED</p>
3	<p>Heritage Tracker Status Updates</p> <ul style="list-style-type: none"> ● 4512 West Saanich Road (original Municipal Hall/Med Grill) <ul style="list-style-type: none"> ○ Presentation and discussion with Dean, John and Alexander ○ Parking Entrance moved to Shawnee Rd ○ Size confirmed at 12 stories - 80 units ○ No option to keep heritage building and plane trees ○ Requested feedback on commemorating original City Hall <ul style="list-style-type: none"> ■ Suggested a courtyard rubble wall built from original masonry foundation or utilising original doors with in building or landscape



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	<ul style="list-style-type: none">■ ACTION: Mauricio to draft response to development proposal and commemoration to planning and council■ MOVED by Kim and Seconded by Dan <p style="text-align: right;">CARRIED</p> <ul style="list-style-type: none">● 2254 Arbutus Road<ul style="list-style-type: none">○ Moved to public hearing● 3251 Harriet Road<ul style="list-style-type: none">○ Application submitted for heritage designation of exterior○ Currently restoring both the interior and exterior to original finishes.○ Property currently registered
4	<p>Treasurer’s Report</p> <ul style="list-style-type: none">● See attached statement (to June 10, 2024)● Current balances for the accounts are as follows:<ul style="list-style-type: none">○ Operating Account: \$6,353.39○ Grant Account: \$58,529.73 <p>MOVED by Liam and Seconded by Kim “That the Treasurer’s report be received for information”.</p> <p style="text-align: right;">CARRIED</p> <ul style="list-style-type: none">● ACTION: Jen and Lauren to go to bank in person to close Dodd/Hall house accounts● ACTION: Liam to be added to signing authority list. Lauren to coordinate.● ACTION: Lauren to create sponsor document that summarizes the process/requirements for future transition of signing authorities.
5	<p>2023 House Grants</p> <ul style="list-style-type: none">● 762 Ralph Street (roof ventilation and exterior paint)<ul style="list-style-type: none">○ No updates
6	<p>2024 House Grants</p> <ul style="list-style-type: none">● Letters were issued to all approved grant recipients and liaison assigned<ul style="list-style-type: none">○ 702 Gorge Road West (exterior painting - Mauricio)<ul style="list-style-type: none">■ Requesting sign and project beginning shortly○ 1084 Marigold (roof replacement) - Jennifer

	<ul style="list-style-type: none"> ■ Awaiting update ○ 1650 Earlston Ave (roof replacement) - Liam <ul style="list-style-type: none"> ■ Requesting sign and project beginning shortly ○ 4516 West Saanich Road (exterior painting) - Liam <ul style="list-style-type: none"> ■ No response from applicant
7	<p>Website Creation/Graphics</p> <ul style="list-style-type: none"> ● 48North has submitted V2 of the home page. ● Edits/revisions discussed and to be communicated to web developer. <ul style="list-style-type: none"> ○ ACTION: Liam to respond with edits/revisions ○ ACTION: Liam, Charlotte and Lauren to proceed over summer as sub-committee
8	<p>Social Media/Public Engagement</p> <ul style="list-style-type: none"> ● ACTION: Jen to follow-up with Veronica to confirm she is to continue posting ● Query was received via the past president regarding potential volunteer opportunities with SHF. (There is a posting on a board at UVIC.) Jennifer reached out, but no follow up response was received. <ul style="list-style-type: none"> ○ ACTION: Charlotte to update board at UVIC with current info@ email address ● Reminder - Dodd House tour on July 19
9	<p>Adjournment</p> <ul style="list-style-type: none"> ● The meeting adjourned at 7:45 pm.
10	<p>Next Meeting</p> <ul style="list-style-type: none"> ● The next regular meeting of the SHF will be held on Tuesday, September 10th, 2024 at 5:30 pm.